

Ordinance 2021-01
City of West Point, Kentucky

AN ORDINANCE RELATING TO THE AUTHORIZATION OF EMPLOYMENT OF CITATION OFFICER.
WHEREAS THE CITY OF WEST POINT HAS POSITIONS REQUIRING THE ABILITY TO ISSUE CITATIONS TO ENFORCE CERTAIN CODES AND ORDINANCES THE CREATION OF CITATION OFFICERS IS NECESSARY FOR THE SAFETY, HEALTH AND OVERALL WELL-BEING OF THE CITY AND IT'S CITIZENS.

BE IT ORDAINED BY THE CITY OF WEST POINT AS FOLLOWS:

In compliance with KRS 83A.087 this body does hereby authorize the employment of Citation Officers to include but not limited to positions as:

1. BUILDING INSPECTOR

A. Qualification: 21 years or older and have been certified by the Kentucky Department of Building and Housing as a Certified Building Inspector.

B. DUTIES:

1. **Applications and permits.** The building inspector shall receive applications, review construction documents and issue permit for the erection, alteration and moving of building and structures: inspect the premises for which such permits have been issued: and enforce compliance with the provisions of this code.
2. **Department record:** The building inspector shall confirm the keeping of official records of applications received, permits and certificates issued, fees collected, reports of inspections and notices and orders issued. Such records shall be retained in the official records for the period required for retention of public records as promulgated by the Kentucky Department of Libraries and Archives pursuant to KRS 171.450.
3. **Modifications:** Wherever there are practical difficulties involve in carrying out the provisions of this code, the building official shall have the authority to grant modifications for individual cases, upon application of the owner or owner's representative, provided the building official shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the city.
4. **General:** Enforce all tenants of the more current version of the Kentucky Building Code.

2. CODE ENFORCEMENT OFFICER

A. Qualifications: 21 years of age and a minimum of three years of experience as a Code Enforcement Officer or been certified by the Kentucky Department of Building and housing as Certified Building Inspector or has ninety days similar experience in real estate or building industry.

B. Duties: The Code Enforcement Officer shall be to discover, report and issue citations for violations of the Nuisance Ordinance as described in Chapter 92A to include the amendment 2001-3 as directed and advise local authority when necessary to file liens or take civil action to enforce such ordinance.

This ordinance shall be enforceable after and upon publication.

Read at a meeting of the West Point City Council on the 11th day of January 2021. A second reading was held on the 21st day of January 2021. Read passed and approved by the West Point City Council on the 21st day of January 2021.



William C. Ash
Mayor



Sandra G. Moore
City Clerk/Treasurer