

**COMMONWEALTH OF KENTUCKY
ENERGY AND ENVIRONMENT CABINET
DEPARTMENT FOR ENVIRONMENTAL PROTECTION
DIVISION OF WATER**

**APPLICATION FOR PERMIT TO CONSTRUCT ACROSS OR ALONG A STREAM
AND / OR WATER QUALITY CERTIFICATION**

Chapter 151 of the Kentucky Revised Statutes requires approval from the Division of Water prior to any construction or other activity in or along a stream that could in any way obstruct flood flows or adversely impact water quality. *If the project involves work in a stream, such as bank stabilization, dredging or relocation, a 401 Water Quality Certification (WQC) from the Division of Water will be required.* This completed form will be forwarded to the Water Quality Branch for WQC processing. The project may not start until all necessary approvals are received from the KDOW. For questions concerning the WQC process, contact the WQC section at 502/564-3410.

If the project will disturb more than 1 acre of soil, A Notice of Intent for Storm Water Discharges will also be required. Forms can be obtained at <http://water.ky.gov/permitting/pages/generalpermits.aspx>

1. **OWNER:** _____
Give name of person(s), company, governmental unit, or other owner of proposed project.

MAILING ADDRESS: _____

TELEPHONE #: _____ **EMAIL:** _____

2. **AGENT:** _____
Give name of person(s) submitting application, if other than owner.

ADDRESS: _____

TELEPHONE #: _____ **EMAIL:** _____

3. **ENGINEER:** _____ **P.E. NUMBER:** _____
Contact Division of Water if waiver can be granted.

TELEPHONE #: _____ **EMAIL:** _____

4. **DESCRIPTION OF CONSTRUCTION:** _____
List the items to be constructed in the floodplain

5. **COUNTY:** Adair **NEAREST COMMUNITY:** _____

6. **USGS QUAD NAME** _____ **LATITUDE/LONGITUDE:** _____

7. **STREAM NAME:** _____ **WATERSHED SIZE (in acres):** _____

8. **LINEAR FEET OF STREAM and/or ACRES OF WETLAND IMPACTED:** _____

9. **DIRECTIONS TO SITE:** _____

10. **IS ANY PORTION OF THE REQUESTED PROJECT NOW COMPLETE?** Yes No If yes, identify the completed portion on the drawings you submit and indicate the date activity was completed. DATE: _____
11. **ESTIMATED BEGIN CONSTRUCTION DATE:** _____
12. **ESTIMATED END CONSTRUCTION DATE:** _____
13. **HAS A PERMIT BEEN RECEIVED FROM THE US ARMY, CORPS of ENGINEERS?** Yes No If yes, attach a copy of that permit.
14. **THE APPLICANT *MUST* ADDRESS PUBLIC NOTICE:**
- (a) **PUBLIC NOTICE HAS BEEN GIVEN FOR THIS PROPOSAL BY THE FOLLOWING MEANS:**
- Public notice in newspaper having greatest circulation in area (provide newspaper clipping or affidavit)
- Adjacent property owner(s) affidavits (Contact Division of Water for requirements)
- (b) **I REQUEST WAIVER OF PUBLIC NOTICE BECAUSE:**

Contact Division of Water for requirements.

15. **I HAVE CONTACTED THE FOLLOWING CITY OR COUNTY OFFICIALS CONCERNING THIS PROJECT:**

Give name and title of person(s) contacted and provide copy of any approval city or county may have issued.

16. **LIST OF ATTACHMENTS:** _____
- List plans, profiles, or other drawings and data submitted. Attach a copy of a 7.5 minute USGS topographic map clearly showing the project location.

17. I, _____ (owners Initials) **CERTIFY THAT THE OWNER OWNS OR HAS EASEMENT RIGHTS ON ALL PROPERTY ON WHICH THIS PROJECT WILL BE LOCATED OR ON WHICH RELATED CONSTRUCTION WILL OCCUR** (for dams, this includes the area that would be impounded during the design flood).

18. **REMARKS:** _____
- _____
- _____

I hereby request approval for construction across or along a stream as described in this application and any accompanying documents. To the best of my knowledge, all the information provided is true and correct.

SIGNATURE: _____

Owner or Agent sign here. (If signed by Agent, a Power of Attorney should be attached.)

DATE: _____

SIGNATURE OF LOCAL FLOODPLAIN COORDINATOR:

Permit application will be returned to applicant if not properly endorsed by the local floodplain coordinator.

DATE: _____

SUBMIT APPLICATION AND ATTACHMENTS TO:

Floodplain Management Section
 Division of Water
 300 Sower Boulevard
 Frankfort, KY 40601

- or -

DOWFloodplain@ky.gov

Application Line-By-Line Instructions

- Item 1.** The ‘Owner’ is the responsible entity making application for the permit. By making an application, the ‘owner’ verifies that the owner has all necessary legal rights to complete the project on the designated site, which is further confirmed by Item 17 and the signatory line. The owner may be an individual, couple, partnership, corporation, community organization, non-profit, or any other legal entity with appropriate legal rights. If the owner is a corporation or partnership, please include the name of a contact person. Provide a contact phone number and an email address where someone can be reached during business hours to help facilitate the permit review process.
- Item 2.** Anyone submitting an application on behalf of the Owner listed in Item 1 must complete Item 2. This can include, but is not limited to, consultants, contractors, engineers, or those with power of attorney. If the owner is submitting the application, then Item 2 is not applicable.
- Item 3.** Complete Item 3 if the services of a surveyor or engineer were used to support this application. If the project requires a hydraulic analysis, the services of an engineer are required. If no surveyor or engineer were used, Item 3 is not applicable.
- Item 4.** Include a thorough description of the proposed development project. While the Division of Water may not require detailed plans, the applicant should provide all pertinent information that will enable the reviewer to determine a project’s influences on a stream, floodplain, and adjacent properties. This includes, but is not limited to, information pertaining to the size, depth, length of the project, types of materials proposed for use, and any material being brought onto or away from the site.
- Item 5.** Indicate the County in which the proposed development is located. If the development will occur across county boundaries, list the additional Counties in Item 18. Include the name of the city in which the project is located. If the proposal is outside the city boundaries, list the community name of the nearest postal address.
- Item 6.** List the USGS quadrant name when applicable. Provide a Latitude and Longitude (Lat/Long) for the proposed site. Lat/Long can be obtained from sites online such as Google Maps or Google Earth. Lat/Long must be provided in either Decimal Degrees or in Degrees Minutes Seconds formats. See the examples below of the acceptable formats. Contact your local floodplain administrator for help finding this information.

Decimal Degrees	38.184803, -84.848833
Degrees Minutes Seconds	38°11'05.3"N, 84°50'55.8"W

If a coordinate system other than NAVD 88 is used, indicate which coordinate system is used.

- Item 7.** Provide the stream name whose floodplain contains at least a portion of the project. If the stream or river is not named, the applicant should enter ‘Unnamed’ in the space provided to indicate that the stream is an unnamed tributary. Enter the watershed area in acres when applicable. You may leave the watershed area blank if you cannot calculate the watershed area. The Division of Water may consider whether the watershed area is less than 640 acres (1 square mile) when evaluating the project for a floodplain construction permit letter of exemption.
- Item 8.** For any projects where a portion of the activity will occur within a stream or wetland, list the acres of wetland and/ or linear feet of stream where the activity will take place. For activities that affect

the stream bank, list the linear feet of proposed activity that will occur below the ordinary high water mark (generally areas below the top of the stream bank). The length of disturbance of the stream or acreage of wetland is of critical importance in issuing a certification of a U.S. Army Corps of Engineers Section 404 permit. The applicant should enter “not applicable” or “zero” if no portion of the activity will occur within a stream or wetland.

- Item 9.** Give physical directions to the site by identifying crossroads, intersections, streams and any other geographical feature. Include the street address of the project. Provide maps to assist in locating the project site from sources such as the Kentucky Flood Risk Portal, FEMA’s Map Service Center, Google Maps, or others. These maps should include one map that is a close up of the project area with the project details marked on it and one map zoomed out to show the project in relation to crossroads and landmarks. Copies of USGS maps are available from the Kentucky Geological Survey at (859) 257-3896 or by emailing KGS-PUB@lsv.uky.edu.
- Item 10.** If construction of any portion of the project (within the floodplain) has begun, mark ‘YES’. If no portion of the project within the floodplain has begun, mark ‘NO’. If construction has been started, indicate the date development began in the ‘DATE’ box provided.
- Item 11 & 12.** Provide estimated Begin Construction and End Construction Dates for the proposed development. Applicants have one year from the date of issuance of a permit to complete development. Developments that are not completed in this timeframe may request an extension of the permit, provided there are no changes to the project and no change in the base flood elevation.
- Item 13.** For projects applying for a Water Quality Certification, indicate if there has been a permit issued from the U.S. Army Corps of Engineers. If a permit from the Corps has been issued, submit a copy with the application.
- Item 14.** Indicate how this application was noticed to the public as required by 401 KAR 4:060 by submitting one of the following:
- (a) Copies of the newspaper pages with the notice (tear sheets), or an affidavit from the newspaper publisher; or
Original copies of Affidavits from all parties who reside, own property, or have other legitimate property interests in the affected areas.
 - (b) For waiver requests, complete a written request clearly indicating how the application qualifies for a public notice waiver.

For additional information on public notice requirements and notice waiver requests, see the ‘Public Notice Instructions’ and ‘Public Notice Waiver Request’ sections below.

Note: For projects applying for a Water Quality Certification ONLY, Water Quality Certification applications are noticed online by the Division of Water [HERE](#). Additional public notice by the applicant is not required in these instances.

- Item 15.** List all community officials the applicant has contacted prior to submitting this application. This should include, at a minimum, the local floodplain administrator. The local floodplain administrator can provide significant help completing this application, as well information on local development requirements. Additional officials include, but are not limited to, the community CEO, Planning and Zoning officials, community engineers, or County Emergency Managers.

Item 16. List all attachments that have been submitted with your permit application. Attachments typically include location maps, a floodplain map or a FIRMette, plans, profiles, design drawings, cross-sections, elevation, floodproofing, or ‘No-Rise’ certifications, public notice documentation, or the dam construction permit application data sheet. Site location, scale, and a north arrow should be clearly visible on all submitted maps and drawings when applicable.

Item 17. The owner identified in Item 1 (or the agent in Item 2) must acknowledge they have the property rights and the legal standing and responsibility to carry out this project. Please note that for dams or impoundments, this property includes any area inundated by the design flood for the impoundment. Failure to complete Item 17 will result in a denied application.

Item 18. Provide any additional pertinent information that the Division should be aware of to assist the permit review process.

Signature: Applicant, or authorized agent with power of attorney, should sign the application in ink. By signing the application, the applicant is indicating that all information provided as part of the stream construction permit application, to the best of their knowledge, is true and correct. Applications without a signature are incomplete and will be returned to the applicant prior to being processed. To sign the application, anyone other than the owner must have power of attorney or other legal designation.

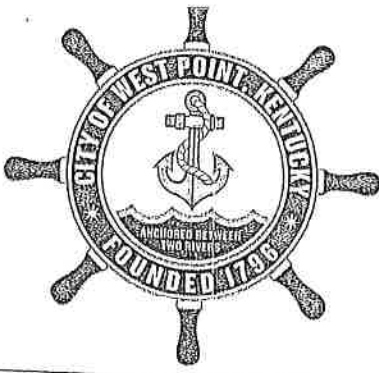
The applicant should have the local floodplain administrator sign the application to indicate they are aware of the proposed development. Click [HERE](#) to find your local floodplain coordinator.

Supporting Documentation and Attachments

Other documentation supporting the permit application should be attached to the application as necessary. This supporting documentation may include, but is not limited to:

- A copy of the effective FIRMette
- Location maps
- Proof of public notice
- Engineered designs and drawings
- Cross sections
- Elevation certificates
- Floodproofing certificates
- No-Rise certifications
- Dam construction permit application data sheet
- Photographs

See the ‘Technical Instructions’ section below for project specific supporting documentation requirements.



City of West Point Application For Plan Review And Building Permit

PLANS ARE REQUIRED FOR ALL NEW CONSTRUCTION AND ADDITIONS. PLANS ATTACHED YES NO

1. BUILDING LOCATION:

Address _____

Subdivision _____ Lot _____

2. TYPE OF IMPROVEMENT:

New Addition Remodel Demolition Replacement Relocation Manufactured

3. PROPOSED USE:

Single Family Multi Family Commercial Industrial Garage Carport

Storage Other

4. OWNERSHIP:

Name _____ Address _____
(Individual, Corporation or Agent)

City, State, Zip _____ Phone _____

Email _____

5. COST OF IMPROVEMENT:

Cost of General Construction (including foundation, framing, siding, roofing, etc) \$ _____
Cost of Electrical Work (service, wiring, devices, panel board) \$ _____
Cost of Heating and Air Condition (all heating producing and ac equipment) \$ _____
Cost of Plumbing (site, storm, and interior) \$ _____

6. VALUE OF EXISTING:

Appraised Value \$ _____ Assessed Value \$ _____

7. TYPE OF CONSTRUCTION:

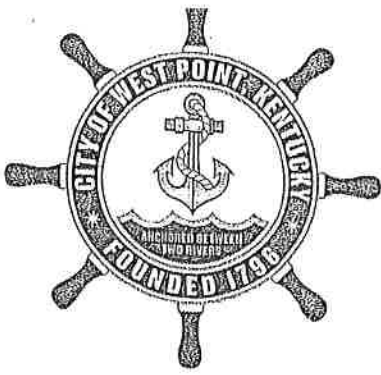
Masonry Wood Frame Structural Steel Reinforced Concrete Other

8. DIMENSIONS:

Total Square Feet _____ Dimensions _____ x _____ x _____ Number of Rooms _____
Length Width Height

Architect Name _____ Phone _____

Address, City, State, Zip _____ Email _____



City of West Point
 Application For A Permit
 To Develop In A Flood Hazard Area

The Undersigned hereby makes application for a permit to develop in a designated flood hazard area. The undersigned agrees that all such work shall be done in accordance with the requirements of **FLOOD DAMAGE ORDINANCE OF THE CITY OF WEST POINT** and with all other applicable local, state and federal regulation

OWNER'S NAME	
ADDRESS	
PHONE	
EMAIL	

A. Description of work (check appropriate boxes). Note: All references to elevations in mean sea level.

1. Proposed Development Description:

- New Construction
 Alteration or Repair
 Manufactured Home
 Historic Home
 Accessory Structure
 Filling

2. Size and location of the proposed development:

3. Is the proposed development in an identified floodway? Yes No

4. If yes, has a No-Rise Certification been obtained? Please Attach Yes No

5. Will the proposed development require the alteration of any water company? Yes No

B. Non-Residential Construction:

1. Type of Flood protection method? Elevation Flood proofing

2. If the structure is flood proofed, the required flood proofing elevation is 444 feet MSL.

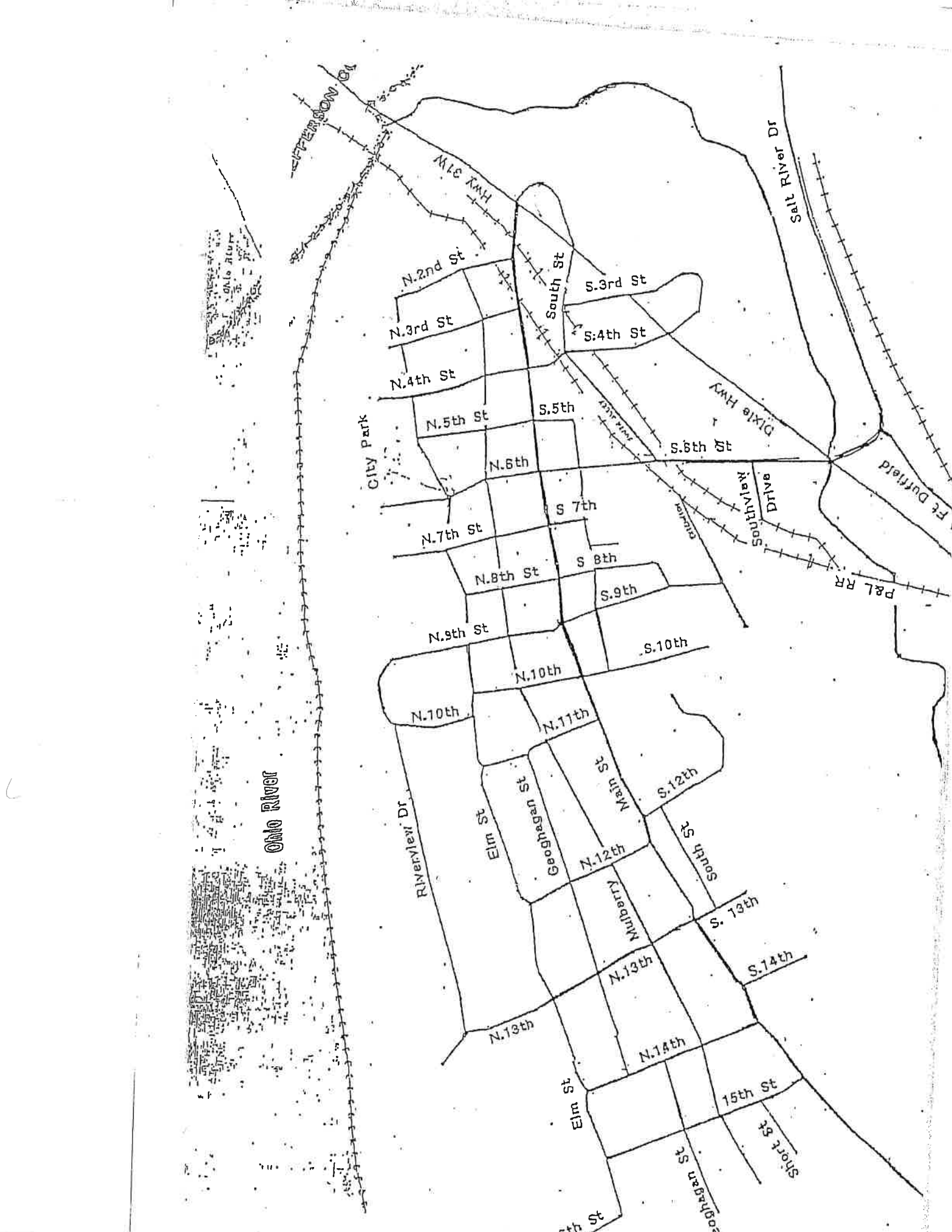
C. Subdivisions:

1. Does this subdivision or other development contain 50 lots or 5 acres (whichever is less)? Yes No

2. If yes, flood elevation data is needed by the developer. Yes No

Applicant's Signature _____ Date _____

Local Administrator Signature _____ Date _____



ONO RIVER

SPERSON Ct

W. 31st Hwy

Salt River Dr

N.2nd St

South St

S.3rd St

N.3rd St

S.4th St

N.4th St

N.5th St

S.5th

Dixie Hwy

S.6th St

City Park

N.6th

S.7th

N.7th St

South Main Dr

S.8th

N.8th St

S.9th

N.9th St

S.10th

N.10th

N.10th

N.11th

Riverview Dr

Elm St

Georgan St

Main St

S.12th

N.12th

South St

S.13th

N.13th

N.13th

S.14th

Elm St

N.14th

15th St

16th St

Georgan St

Short St

P&L RR

Ft Duffield